

Lancashire Combined Fire Authority

Monday, 24 June 2024 in Washington Hall, Service Training Centre, Euxton commencing at 10.30 am

Car parking is available on the Main Drill ground.

If you have any queries regarding the agenda papers or require any further information please initially contact Sam Hunter, Member Services Manager on telephone number Preston 01772 866720 and she will be pleased to assist.

Rooms have been made available for Political Group meetings from **0900 hours** onwards, and tea/coffee will be available in the Canteen from **0845 hours**.

Conservative Group - Pendle Room
Labour Group - Lancaster House 2

Agenda

Part 1 (open to press and public)

Chair's Announcement – Openness of Local Government Bodies Regulations 2014

Any persons present at the meeting may photograph, film or record the proceedings, during the public part of the agenda. Any member of the press and public who objects to being photographed, filmed or recorded should let it be known to the Chair who will then instruct that those persons are not photographed, filmed or recorded.

1. **Appointment of Chair**
2. **Appointment of Vice Chair**
3. **Chair's Welcome and Introduction**

Standing item.
4. **Composition of CFA (Pages 1 - 2)**
5. **Apologies for Absence**
6. **Disclosure of Pecuniary and non-Pecuniary Interests**

Members are asked to consider any pecuniary and non-pecuniary interests they may have to disclose to the meeting in relation to matters under consideration on the Agenda.

7. **Appointment of Chairs and Vice-Chairs Committees (Pages 3 - 6)**
8. **Representation on Outside Bodies (Pages 7 - 10)**

9. **Minutes of Previous Meeting (Pages 11 - 18)**
10. **Minutes of meeting Monday 05 February 2024 of Planning Committee (Pages 19 - 40)**
11. **Minutes of meeting Wednesday 06 March 2024 of Performance Committee (Pages 41 - 68)**
12. **Minutes of meeting Wednesday 27 March 2024 of Resources Committee (Pages 69 - 82)**
13. **Minutes of meeting Thursday 28 March 2024 of Audit Committee (Pages 83 - 96)**
14. **Proposed changes to TOR for Resources, Performance and Planning Committees (Pages 97 - 104)**
15. **Programme of meetings 2025/26 (Pages 105 - 106)**
16. **Annual Safety Health and Environment Annual Report 2023/24 (Pages 107 - 132)**
17. **Policy on Dealing with Habitual and Vexatious Complaints - Annual Update (Pages 133 - 142)**
18. **Member Champion Activity Report (Pages 143 - 148)**
19. **Fire Protection Reports (Pages 149 - 152)**
20. **Operational Incidents of Interest (Pages 153 - 158)**
21. **Member Complaints**
22. **Date of Next Meeting**

Standing item.

The next meeting of the Authority will be held on **Monday 16 September 2024** at 10:30 hours at Washington Hall Training Centre, Euxton.

23. **Urgent Business**

An item of business may only be considered under this heading where, by reason of special circumstances to be recorded in the Minutes, the Chairman of the meeting is of the opinion that the item should be considered as a matter of urgency. Wherever possible, the Clerk should be given advance warning of any Member's intention to raise a matter under this heading.

24. **Exclusion of Press and Public**

The Authority is asked to consider whether, under Section 100A(4) of the Local

Government Act 1972, they consider that the public should be excluded from the meeting during consideration of the following items of business on the grounds that there would be a likely disclosure of exempt information as defined in the appropriate paragraph of Part 1 of Schedule 12A to the Local Government Act 1972, indicated under the heading to the item.

25. **Succession arrangements for Chief Fire Officer (Pages 159 - 162)**

26. **Urgent Business - Part 2**

An item of business may only be considered under this heading where, by reason of special circumstances to be recorded in the Minutes, the Chairman of the meeting is of the opinion that the item should be considered as a matter of urgency. Wherever possible, the Clerk should be given advance warning of any Member's intention to raise a matter under this heading.